

**Minutes**  
Squamish Public Library Board  
Wednesday, October 16, 2024, 5:30 PM

**In attendance:** Molly Loudon, Sarah Bainbridge, Hilary Bloom, Doug Race, Hasrat Grewal, Dana Fleming, Esther De Vos, Andrew Hamilton, Janet Jamieson

**Regrets:** Christine Baker, TlalaKwot

**Minutes:** Rya Kobewka

1. **Welcome:** We would like to acknowledge that we are gathered on the unceded territory of the (Skwxwu7mesh) Squamish First Nation

2. **Approval of Agenda**

a. Moved: Doug                      Second: Dana                      Moved

3. **Approval of September 18, 2024 board minutes**

a. Moved: Sarah                      Second: Hasrat                      Moved

4. **Treasurer's Report**

The future needs reserve fund was reviewed – to be used for special projects initiated by library staff that support the library's strategic plan. This is separate from the library provision held by the District of Squamish. Doug will be bringing back further info on these for the board's information.

5. **Committee Report**

a. Governance Committee

i. Trustee Recruitment committee:

"The Library Board Chair will invite two additional Trustees to form a committee to review the applications, interview short-list applicants, and make recommendations for new trustees at the November Board meeting."

Janet and Esther to form the committee and review with Molly. They will review and make recommendations.

Reminder for everyone to do the director evaluation and board evaluation.

6. **InterLINK Report**

Sarah and Hasrat attended the meeting on September 24<sup>th</sup>. InterLINK is going through a strategic plan review and operations plan review → purpose is to review the health of InterLINK and figure out how they can better support libraries. They have also been working on a professional development framework to figure out how to bring together different sector partners and create opportunities for board members and libraries within B.C.

7. **Director's Report**

It continues to be a time of forming teams, training, and norming work. We've had some unexpected closures which have been challenging, we have a library system upgrade coming this week, we have a professional development day for staff to become trained in mental health first aid, and more. We have some borrowing and holding changes starting on November 1<sup>st</sup> that all staff are focused on. In honour of library month and the upcoming libraries worker week, all staff will get a card and one of the new totes as a thank you.

**8. Council Report**

Council has wrapped up a couple of large public hearings, reviewing the partnership policy which may or may not be relevant to the library, and are currently in budget season.

**9. Business Arising**

**a. 2025-2026 DoS Budget Requests**

Council was presented with the budget for next year. The presentation was well-received and there was positive questions and conversation. It was a great reminder about the strategic framework, priorities, and reiterating the asks that had been endorsed by the board back in June. Briefly touched upon the bigger concept of the mobile library concept in 2026 to introduce it to council so they are aware for budget next year. It was also an opportunity to talk about provincial funding, including the one-time enhancement grant, and to highlight that we do leverage other funding sources to accomplish some of our priorities.

**10. New Business**

**a. Intellectual Freedom Presentation**

**11. In Camera**

**12. Adjournment**

**a. Moved:** Janet                      Second: Andrew                      Moved